

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, APRIL 8, 2013

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:02 P.M. with President Wilbur Wolf, Jr., presiding. Eight (8) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; Kingsley Blasco; John McCrea; Richard Norris; William Piper; and Richard Roush.

David Gutshall, Treasurer, was absent.

Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; Rick Gilliam, Supervisor of Transportation and Buildings and Grounds; Steve Smith, High School Principal; Justin Bruhn, Administrative Director, Cumberland Perry Area Vocational Technical School; Wade Reichelderfer and Nick Hasse, Student Representatives to the Board of School Directors; and Brenda Line, Board Minutes.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE MARCH 18, 2013 COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES AND THE MARCH 18, 2013 REGULAR BOARD MEETING MINUTES.

Motion by Blasco, seconded by Norris for approval of the March 18, 2013 Committee of the Whole of the Board Meeting Minutes and the March 18, 2013 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS –

A. Student Report - Nickolas Hasse and Wade Reichelderfer

The students offered the following report: [04-08-2013 Student Report.pdf](#).

President Wolf thanked the students for the report.

B. **Mr. Justin Bruhn, Administrative Director**, Cumberland Perry Area Vocational Technical School, introduced and recognized our vocational technical student, **Ian Horn, Electrical Construction and Maintenance**.

Mr. Horn addressed the members of the Board of School Directors and explained the courses he has taken while in the electrical construction and maintenance program at vo-tech, the jobs he has worked on in his field to date, and the volunteer work he does. Mr. Horn plans to attend a school in Trenton, Georgia, after graduation.

Mr. Bruhn commended Ian for his efforts at the vo-tech school, including work on the house for the builders' show and wiring installation in the vo-tech school building.

Mr. Bruhn indicated that the vo-tech school offers hands-on work as well as academic studies, particularly with regard to mastering material that is required to pass the National Occupation Competency Testing Institute (NOCTI) examination. Last year 92 percent of vo-tech students scored proficient or advanced in both theory and hands-on NOCTI testing. Of Big Spring's 32 seniors in 2012 who took the NOCTI, 30 of those students scored proficient or advanced.

Mr. Bruhn added that students earn college credit in some of the courses. An example of such classes are outlined in the following attached document: [04-08-2013 Bd Mtg CPVATS College Credit.pdf](#).

Mr. Bruhn thanked the members of the Board of School Directors for the "tremendous amount of support" the District provides to the vo-tech school. Mr. Bruhn thanked Mr. Piper and Mr. Wolf for serving as active members on the Joint Operating Committee.

Mr. Bruhn provided the members of the Board of School Directors with copies of a document entitled Cumberland Perry Area Vocational Technical School 2012-2013 Fact Sheet. Please refer to the attached document: [04-08-2013 CPAVTS Fact Sheet.pdf](#).

Mr. Bruhn invited Board members to tour the vo-tech school.

President Wolf thanked Mr. Bruhn and Mr. Horn for providing a vo-tech school update this evening.

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V. TREASURER'S REPORT

The Treasurer's Report is presented at the second Board meeting each month.

VI. PAYMENT OF BILLS

General Fund	\$ 2,166,244.20	Checks #69139-69261, 3201301, 04011301-04011302, and D0000042-D0000051
Cafeteria Fund	\$ 99,042.43	Checks #5688-5690 and 70000-70009
Student Activities Fund	\$ 34,698.50	Checks #13755-13815
TOTAL	\$ 2,299,985.13	

Motion by Blasco, seconded by Norris for approval of General Fund, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

VII. READING OF CORRESPONDENCE

The Superintendent has received correspondence from Connie L. Derr, Audit Coordinator, Pennsylvania Department of Education, regarding the approval of the Single Audit Report for fiscal year ended June 30, 2011.

The letter was included with the agenda

VIII. RECOGNITION OF VISITORS

Bill Beck, Linda Bowles, William Bowles, Charlene D'Amore, George Duff, Michael Hippensteel, and Sam Sheeler.

IX. PUBLIC COMMENT PERIOD

Pastor Bill Beck, 108 Lawrence Lane, Carlisle, PA 17105, addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

President Wolf thanked Pastor Beck for attending this evening's meeting and offering a prayer.

X. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XI. OLD BUSINESS

There was no old business.

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(NOTE: The Board addressed
XII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-12,
following Item A-12.)

XII. NEW BUSINESS

A. PERSONNEL CONCERNS

(ACTION ITEM)

1. **Mrs. Mary Jo Neidlinger**, Middle School Physical Education Teacher, submitted her letter of resignation for the purpose of retirement effective the end of the 2012-2013 school year.

A copy of Mrs. Neidlinger's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Neidlinger's resignation for the purpose of retirement, effective the end of the 2012-2013 school year.

(ACTION ITEM)

2. **Mrs. Rita Beck**, Elementary Title I Reading Teacher, submitted her letter of resignation for the purpose of retirement effective the end of the 2012-2013 school year.

A copy of Mrs. Beck's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Beck's resignation for the purpose of retirement, effective the end of the 2012-2013 school year.

(ACTION ITEM)

3. **Mrs. Deborah Ginter**, High School Math Teacher, submitted her letter of resignation for the purpose of retirement effective the end of the 2012-2013 school year.

A copy of Mrs. Ginter's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Ginter's resignation for the purpose of retirement, effective the end of the 2012-2013 school year.

(ACTION ITEM)

4. **Mrs. Julie Friscia**, grade one teacher at Oak Flat Elementary School, submitted her letter of resignation, effective the end of the 2012-2013 school year.

A copy of Mrs. Friscia's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Friscia's resignation letter as a grade one teacher at Oak Flat Elementary School, effective the end of the 2012-2013 school year.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

5. **Mrs. Karen Johnson**, full-time high school custodian, submitted her letter of resignation, retroactive to March 15, 2013.

A copy of Mrs. Johnson's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Johnson's resignation letter as a full-time high school custodian, retroactive to March 15, 2013.

(ACTION ITEM)

6. **Mrs. Cathy Hing**, Middle School Learning Support Teacher, submitted her letter of resignation for the purpose of retirement effective the end of the 2012-2013 school year.

A copy of Mrs. Hing's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Hing's resignation for the purpose of retirement, effective the end of the 2012-2013 school year.

(ACTION ITEM)

7. **Mrs. Angela Heishman**, School Psychologist, submitted her resignation as co-coordinator of the Student Assistance Program, effective the end of the 2012-2013 school year.

A copy of Mrs. Heishman's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Heishman's resignation letter as Co-coordinator of the Student Assistance Program, effective the end of the 2012-2013 school year.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

8. **Charles Hickes**

Carlisle, PA 17015

Long-Term Substitute High School Math Teacher
(replacing Mrs. Detwiler who will be on child-rearing leave of absence)

Education:

Shippensburg University – Elementary Education (Bachelor's Degree)

Bowie State – Counselor (Master's Degree)

UMUC – Secondary Math

Experience:

Big Spring School District – Substitute Teacher

Prince Georges County – Math Teacher

The administration recommended that the Board of School Directors appoint Mr. Hickes to serve as a long-term substitute High School Math Teacher, from approximately May 3, 2013 through the end of the 2012-2013 school year, replacing Mrs. Detwiler who will be on child-rearing leave of absence. Mr. Hickes' compensation for this position should be established at Master's, plus 30, step 16, \$66,162.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

9. **Additional Per Diem Substitute Teachers**

(ACTION ITEM)

Nicholas Minnich
Caitlin Pohlman
Holly Tiffany

Technology Education
Elementary Education
Spanish Education

The administration recommended that the Board of School Directors approve the additions listed to the 2012-2013 per diem substitute teacher list as presented.

10. **Substitute School Nurse Recommendation**

(ACTION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent, recommended the individual listed as a substitute school nurse.

Mrs. Krista Uplinger

The administration recommended that the Board of School Directors approve the substitute school nurse as presented.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

11. Coaching Appointments

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2012-2013 school year.

**Jason Creek
Rebekah Loy
John Epley
Joan Schmidt**

**Head Boys' Basketball Coach
Head Girls' Field Hockey Coach
Volunteer Softball Coach
Volunteer Track and Field Coach**

The administration recommended that the Board of School Directors approve the appointment of the above listed coaches as presented.

(ACTION ITEM)

- 12. Mrs. Candace Bova**, Learning Support Teacher at the Middle School, requested unpaid leave of absence as a Learning Support Teacher at the Middle School for two years, beginning the 2014-2015 school year and concluding June 2016, with a return date of August, 2016.

A copy of Mrs. Bova's letter requesting unpaid leave of absence was included with the agenda. The administration has defined terms to describe the specific leave requested. Such leave will require Board and Big Spring Education Association concurrence on the criteria set for leave.

VOTE ON XII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Norris, seconded by Blasco to combine and approve XII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-12, as outlined and recommended above.

Superintendent Fry thanked the retiring staff members for their years of "wonderful service."

Director McCrea noted the outstanding credentials of the proposed head girls' field hockey coach and added that he was amazed when he read the backup information.

Roll call vote on the motion by Norris and second by Blasco to combine and approve XII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-12, as outlined and recommended above: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Jolene Regatta	\$489.00
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The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

C. Case D of 2012-2013

(ACTION ITEM)

The parents of the student in Case D of the 2012-2013 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommended that the Board of School Directors exclude the student in Case D of the 2012-2013 school year for a period of six days followed by an alternative education placement for the remainder of the 2012-2013 school year. The student's status will be reviewed by the administration in June of 2013 to determine a possible return for the 2013-2014 school year. During the period of exclusion, the student is not permitted on school property at any time for any reason.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above.

In response to a question from Director McCrea, Mr. Fry indicated that the period of exclusion from school property would extend to the end of the 2012-2013 school year.

Roll call vote on the motion by Norris and second by Blasco to approve the recommendation as outlined above: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

D. Facilities Utilization Request

(ACTION ITEM)

Mr. Scott Anderson requested permission to use the high school soccer fields for U-17 boys' and U-18 girls' soccer games on Sunday, April 7 and 21, 2013; May 5, 12, 19, 26, 2013; June 2 and 9, 2013, from 1:00 p.m. – 2:45 p.m. Because the utilization dates are on a Sunday, Board action is necessary.

The administration recommended that the Board of School Directors approve Mr. Anderson's request to use the high school soccer fields as presented.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Swanson, and Wolf. Voting No: Barrick. Total Yes votes: Seven (7). Total No votes: One (1). Motion carried by a majority vote.

E. Permission to Attend Girls' Field Hockey Camp

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director requested Board approval for the girls' field hockey team to attend team camp at Lock Haven University Field Hockey Camp from August 4 – August 7, 2013.

All expenses are paid for by the respective teams and/or individual student athletes.

The administration recommended that the Board of School Directors approve Mr. Hockenbroch's request for the girls' field hockey team and coaches to attend the summer team camp as presented.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

F. Special Education Grant

(ACTION ITEM)

Mr. William Gillet, Supervisor of Special Education, requested permission to pursue a small grant from the Central PA Down Syndrome Awareness Group. The funds from the grant allow the Special Education Department to purchase a cash register which will be utilized to assist life skills students with daily living skills.

The administration recommended that the Board of School Directors authorize Mr. William Gillet to pursue the grant as outlined above.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

G. Approval of Barton Associates Consulting Services

(ACTION ITEM)

The Board has previously engaged Barton Associates to conduct energy modeling and to prepare the bid specification for the hot water Heater / UV Light install. Next, we would recommend that Barton serve as the engineer for the Oak Flat HVAC renovation project and they will need to conduct some up-front engineering to develop the project with the Board. We need to provide initial capital project funding with the Board approving any additional funding as part of the Oak Flat HVAC project.

The administration recommended that Barton Associates be hired as an engineering consultant and paid from Capital Projects Fund for work on energy modeling, hot water heat replacement, UV light install and the Oak Flat HVAC projects at a cost not to exceed \$50,000.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

H. Approval of ProSoft Accounting System

(ACTION ITEM)

Previously the Board designated \$200,000 of fund balance for the implementation of new student and financial information systems. Both systems are moving to a platform that is capable of supporting the online operations as part of the multi-year Technology Transformation project. ProSoft (recently purchased by Harris) was selected for the financial system after multiple calls and visits to Carlisle, Shippensburg and Greencastle who currently use the program. This is part of the 2014 Budget. The Solicitor has reviewed the contract and changes are in process.

The administration recommended the Board of School Directors approve the purchase, implementation and associated support agreements with N. Harris for the ProSoft program at an estimated cost of \$89,696. Pending Solicitor review and approval, the administration is authorized to complete such documents and contracts necessary to begin the process.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above.

Mr. Fry indicated that the Solicitor finished reviewing the 42-page contract at 5:00 p.m. today, and ProSoft agreed to the modifications made by the Solicitor.

Roll call vote on the motion by Norris and second by Swanson to approve the recommendation as outlined above: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

I. Updated Policies

(ACTION ITEM)

The administration submitted the updated policies listed, and the copies were included with the agenda.

122 Extracurricular Activities

123 Interscholastic Athletics

The administration recommended that the Board of School Directors approve the policies as presented.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

J. Accepts Bids from Oak Flat/Newville Mowing RFP

(ACTION ITEM)

The Board previously released a request for proposals for the mowing & trimming of Oak Flat and Newville on a one-year trial basis. If this is successful and the District can save resources, a multi-year contract could be considered the following year. The RFP is available on the website or via [direct link](#). The bid proposals were due Friday April 5, 2013, and were discussed at this evening's Building and Property Committee meeting.

Motion by Norris, seconded by Barrick to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Voting No: McCrea. Total Yes votes: Seven (7). Total No votes: One (1). Motion carried by a majority vote.

K. Proposed Job Descriptions

(INFORMATION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent has made some revisions to the job descriptions listed. Copies of the job descriptions have been included with the agenda.

103 Director of Educational Technology and Public Relations

215 District Literacy Coordinator

506 Administrative Assistant for Transportation and Food Service

516 Administrative Assistant for Technology and Accounts Payable

After the job description has been reviewed by the Board of School Directors and the administration, the administration will present the updated job descriptions for Board approval at the April 22, 2013 Board meeting.

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XII. NEW BUSINESS (Continued)

L. Updated Policies

(INFORMATION ITEM)

The administration submitted the updated policies listed below for Board review.

- 901 Public Relations Objectives**
- 902 Publications Program**
- 903 Public Participation in Board Meetings**
- 904 Public Attendance at School Events**
- 905 Citizen Advisory Committees**
- 906 Public Complaints**
- 907 School Visitors**
- 908 Relations with Parents and Guardians**
- 909 Municipal Government Relations**
- 910 Community Engagement**
- 911 News Media Relations**
- 912 Relations with Educational Institutions**
- 913 Non-School Organizations**
- 914 Relations with Intermediate Units**
- 916 Community Volunteers**
- 917 Parental Family Involvement**
- 918 Title I Parent Involvement**

The updated Policies were included with the agenda. The updated policies will be an action item on the April 22, 2013 School Board Agenda.

XIII. FUTURE BOARD AGENDA ITEMS

There were no future Board agenda items.

XIV. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Norris/Mr. McCrea

No meeting was conducted, and no report was offered.

A District Improvement Committee meeting is slated for Thursday, April 11, 2013.

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XIV. COMMITTEE REPORTS (Continued)

B. Athletic Committee – Mr. Swanson

The Athletic Committee met on Thursday, April 4, 2013, at 7:00 a.m. The following items were addressed:

1. Procedures for team state championship banners in the gymnasium are being written. Photographs of the teams would be displayed in the commons area where they would have high visibility.
2. A suggestion for including a student on the athletic interview committee garnered no support.
3. Gettysburg's departure from the Mid Penn League was discussed. This move creates difficulties in scheduling for Big Spring for the next couple years until the Mid Penn Conferences is redesigned in two years.
4. The Committee has proposed that athletic event ticket prices for adults should increase from \$4.00 to \$5.00 beginning with the 2013-2014 school term. Student tickets remain at \$2.00. Mr. Fry noted that Big Spring was the last team in the division to charge \$4.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

President Wolf commended Mr. Justin Bruhn and Mr. Ian Horn for their presentations earlier this evening regarding the vo-tech school. Mr. Wolf asked Mr. Bruhn to report to the Board regarding the pilot program between Cumberland Valley School District and the vo-tech school.

Mr. Bruhn explained that in an effort to increase student enrollment, the vo-tech school is marketing its programs to eighth-graders at the closest neighboring school, Cumberland Valley School District. Students in Grade 8 would be encouraged to apply for this pilot program. As those students advance to Grade 9, students would be selected to attend vo-tech in Grade 9 based on their qualifications and the remaining slots available in the chosen programs. The goal of this pilot program is to attract the students before they are otherwise entrenched in activities at the high school and perhaps feel they are giving up something to attend vo-tech.

The schools are collaborating to determine pathways for those students enrolled in the Grade 9 pilot program since they will have completed the vo-tech program at the end of Grade 11.

D. Buildings and Property Committee – Mr. Barrick

Please refer to this evening's Buildings and Property Committee meeting minutes.

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XIV. COMMITTEE REPORTS (Continued)

E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

A Finance Committee meeting is set for Tuesday, April 9, 2013, at 7:00 A.M. in the District Administration Office.

F. South Central Trust – Mr. Blasco

No meeting was conducted, and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted, and no report was offered.

H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted, and no report was offered.

The Management Committee met and decided to cease using the software package that was developed by the York Adams Tax Bureau and hire an outside vendor for the new software package. The new software should be more effective and support online filing and should eliminate the liability concerns related to the release of data. The staff of the Cumberland County Tax Bureau have reported positive experiences with the new program.

XV. SUPERINTENDENT'S REPORT

Professional Staff Resignations

Superintendent Fry indicated that five professional staff resignations were approved this evening. It is necessary to fill all five positions, and the positions will be advertised on Tuesday, April 9, 2013. Mr. Fry noted that he hopes to have candidates to recommend to the Board in May 2013.

XVI. BUSINESS FROM THE FLOOR

No business from the floor was offered.

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XVII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XVIII. ADJOURNMENT

Motion by Norris, seconded by Barrick to adjourn to Executive Session to address legal and personnel issues and not to return to Open Session. One of the legal issues is an update on Commonwealth Court Docket 12-3049, Civil Term, in which Mr. McCrea is the plaintiff. Mr. McCrea is to be excluded from the part of the Executive Session when the aforementioned court case is discussed. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Barrick, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 8:38 P.M.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, April 22, 2013